

## Children and Young People Strategic Group Meeting Action Notes

Date	26 <sup>rd</sup> February 2018
Venue	Merseyside Sports Partnership
	Unit 1 Dakota Business Park
	Skyhawk Avenue
	Garston L19 2QR
Attendees	Calum Donnelly, Liam Cocoran, Alan Brierley, Sheryl Wrigley, Louise Williams
	Guest: Brendan McCrudden

	Headlines from Discussion	Outcome / Actions	Who	Deadline
	In	troduction		
1.	Welcome, apologies and introductions	Apologies from John Bell, Gabby Crolla, Laura Houghton	CD	N/A
	Jobs Outstanding & Code f	or Sports Governance standard (T3)		
		The group agreed and approved of all actions from previous meeting. CD updated the group on UK active document and drew particular attention to		
2.	Actions from previous meeting	Item 2. (see link) Key challenges are active travel plans and building activity in a child's day.		
		Action: CD to conduct stakeholder mapping document and circulate to the group.	CD	N/A
		The group read through the constitution of the project group. Inherent liabilities mean extra responsibilities		
	Unincorporated organisation establishment	Through consulting as an unincorporated organisation, it will be a legal entity. Each member is jointly and individually liable for the actions and financial practise of the group.		
		CD nominated himself to be Secretary and suggested that MSP would play a role in the day to day administration and financial role of the group. Officer roles will need to be filled by people in the group, with an understanding of the responsibility and liability involved.		
		May be useful to create a name for the project group which includes health, wellbeing, and physical activity.		
		<b>Action:</b> MSP to commit to supporting managing the financial and administrative roles of the group.	MSP	6 <sup>th</sup> April
		Action: Project Group to read and reflect on the constitution and consider commitment to the group and officer roles.	ALL	6 <sup>th</sup> April



MSP Board Update	LC gave an update on the board meeting. The meeting was good with a lot of confidence for the future. Sion provides great insight and diversity. The key agenda items were succession planning model for the board, approval of equality statement, update of impact model, update of active primaries, website redevelopment and horizon scanning. Action: Group to add 'horizon scanning' as a regular agenda item for future meetings.	CD	N/A
MSP CYP			
Updated Balanced Scorecard / CYP Action Plan	CD updated the group about the Balanced Scorecard / CYP Action Plan. The focus of MSP CYP work will remain within influencing and shaping the network. The team will identify and proactively develop projects which drive opportunities for young people across a range of social groups.		
Active Lives (schools survey)	<ul> <li>Sport England has developed the Active Lives Survey which MSP has been administering the survey across Merseyside. There are issues with the take up of surveys from schools. MSP has capacity issue to meet demand of 53 schools to complete surveys.</li> <li>Ideas to counteract the issue were; <ul> <li>Surveys to be filled at parent nights or include as homework.</li> <li>Outsource uni students to facilitate delivery of surveys.</li> <li>Ask Liverpool and Everton football clubs for tickets / kit donation for incentives to complete survey.</li> </ul> </li> <li>Action: CD to provide LW with information on Active Lives to disseminate across health network.</li> </ul>	LW	6 <sup>th</sup> April 6 <sup>th</sup> April
MSP Active Primaries	CD for volunteer support opportunity. CD updated the group the current progress of Active Primaries Survey. Survey is ready and the focus is to roll out the survey to more schools. Focusing		



	PHYSICAL ACTIVITY		
	on Halton as a first phase.		
	The cost averages out about £8 per head whilst taking them through the journey of survey lifecycle.		
	Advice was given to look at a cross section of different ages within a school as this may reduce costs on schools.		
	<b>Action:</b> Look at different models (i.e. age range) of delivery to implement as part of research and insight for survey.	CD	6 <sup>th</sup> April
	Action: SW to give CD details of the collaborative.	SW	6 <sup>th</sup> April
	For information only:		
	• Naming of the L3 School Games: There is now a plan to gradually migrate to terming the Level 3 School Games suite of events the 'Level 3 School Games in the Liverpool City Region (LCR), instead if the Merseyside School Games, to reflect the strategic shift towards focussing on this footprint by MSP (N.B. until funds can be found to replace some branding items some use of Merseyside will remain).		
Merseyside School Games Position	• 2019 Sports for inclusion in the L3 Games: The 14 School Games Organisers in the region have been asked to submit their nominations as to which sports should be included in the 2019 L3 School Games 6 months earlier than this decision is normally made. This is in recognition of the benefit that greater lead times will bring in terms of improving pre-event logistics and in developing the Inclusive sport offer, which is requiring more time to embed culturally with the network.		
	For information and input:		
	• Operational Group membership: We are temporarily dissolving the operational group with a plan to re-form it with a more diverse membership. Taking a similar process to the Board and Strategic Group.		
	<ul> <li>Invitation to this year's events: We would be delighted to welcome any of the members of the CYP Strategic Group and their guests to attend any of this year's L3 multi-sport School Games events.</li> <li>Summer multi-sport event day 1: 5th July 2018 – Wavertree Sports Park</li> <li>Summer multi-sport event day 2: 5th July 2018 – Wavertree Sports Park</li> </ul>		



		<ul> <li>Governor engagement: We would welcome a session around governor engagement being scheduled in a future CYP strategic group meeting. The aim of the session would be to look at channels through which governors, as key influencers can be reached, and to develop key messages, in order to ask them to advocate for the School Games programme (and indeed PE in schools in its widest sense).</li> <li>Action: Can CYP group help Holly with</li> </ul>	ALL	6 <sup>th</sup> April	
5.		the School Games.			
-5.	SW informed the group her school is part of BBC's Super Movers programme. The programme is short videos using times tables and a mascot to encourage children to move around whilst learning. There is no cost.  Action: CD to map out products and services available in the community.				
	Action: CD to send doodle invitation to group in order to find a suitable date for the next meeting.				