

Merseyside Sports Partnership - Advisory Board (MSPAB)
Friday 14th October 2016, 12.30 – 4.00pm (light lunch provided)
Partnership For Learning Charity, Training and Conference Centre, South Road /Speke,
Liverpool L24 9PZ
Agenda

Please note: All the documents will be available hard copy on the day of the meeting and I would be most grateful if you could keep the documents within the membership of the board as some of the items are confidential and are still work in progress.

	What	Who	Notes	Time
1	Introduction <ul style="list-style-type: none"> • Welcome and apologies • Declarations of interest 	Cameron	Apologies received: Sue Wilkinson due to illness,	10 mins
2	Marketing and Communications Strategy <ul style="list-style-type: none"> • Branding review 	Hitch	a. Interactive session	1 hour
3	Jobs to be done from previous meeting <ul style="list-style-type: none"> a. Investment per head b. Independent appraisal of CSP's c. Outcomes / messages of meeting with Sport England (Mike Diaper) d. Staff development - Colourworks e. Data hub pilot 	Cameron (a, b, c) Jean (d) Kerry (e)	a. Completed and attached b. Completed & attached (with copy of letter from SE response) c. Verbal up date d. Verbal up date e. Verbal up date	30 mins
4	Strategic Framework 2022 <ul style="list-style-type: none"> a. Objectives, outcomes and balance score card 	Jean	a. See attached working in progress balance score card b. High level feedback welcomed	15 mins
5	Operational <ul style="list-style-type: none"> a. Governance scrutinyⁱ (Charter, financial reporting, investment strategy, membership) b. Financial summary 2016-2017 c. Staff changes 	Cameron (a) Jean (b, c)	a. Electronic sub group to be confirmed b. To follow c. Verbal up date	15 mins
6	Round Up <ul style="list-style-type: none"> a. agreed jobs to be done for next meeting 	All		10 mins
7	Closure Date of next meeting – 9th December 2016 9.30-12.30 PFL	Cameron		5 mins

Notes

ⁱ Due to governance arrangements –needs to include Chairman, Host, and Director – therefore looking for one more person from the board to join this **on line** group.