



MSP - Advisory Board (MSPAB)

Friday 1st September 2017, 09.00 for at 9.30 start finishing at 12.30pm (light lunch provided)
LACE, Conference Centre, Croxteth Drive/Sefton Park, Liverpool L17 1AA
Board / Staff Development Session

	What	Who	Notes
1	Introduction <ul style="list-style-type: none"> Welcome, apologies and introductions Purpose of the session 	Cameron	
2	Session 1 theme: Self-awareness and improvement <ol style="list-style-type: none"> What 3 things have you done personally to progress MSP in the last six months? What 3 things will you done personally to progress MSP in the next six months? Identify 1 area of improvement for MSP Board? 	All board members and staff	These session will enable MSP to address governance code points listed at the foot of this agenda 4.1 Board members role and responsibilities – see page Terms of reference located on pages 20-21 http://www.merseysidesport.com/assets/MSP-Governance-Framework-2017-2022-PDF-1.pdf
3	Session 2 theme – Monitoring and evaluating Impact <ol style="list-style-type: none"> Develop MSP Board balance score card 	Two mixed groups	
4	Summary of key areas from Governance Code initial assessment : MSP action and timescales	Jean / Cameron / Mark	To be tabled on the day
5	Information & knowledge sharing (AOB)	All	
6	Dates, venue of meetings and any outstanding actions/paperwork from board members <ul style="list-style-type: none"> 1st December 2017, 9.30 am, LACE 	Brendan	EG Skills Matrix

Extracts from Governance code initial assessment

4.1 The Board, led by the chair, shall undertake, and maintain in writing a record of, an annual evaluation of its own skills and performance and of individual directors, and that of its committees (committee evaluation need not be undertaken annually).

4.2 External evaluation of the Board shall be facilitated at least every four years or at the request of UK Sport / Sport England.

4.3 The Board shall agree and implement a plan to take forward any actions resulting from the evaluations.