

	Merseyside Sports Partnership Advisory Board	
MEETING DATE / HOST VENUE	Monday 18 th March 2016- Partnership For Learning, Training & Conference Centre, South Road, Speke, Liverpool, L24 9PZ	
NOTE TAKER	Bronagh McAllister	
ATTENDEES	Cameron Jones (Chair): Jean Stephens (Director); Brian Boyle (Voluntary Sport Sector Expert); David Boocock (Local Government Expert); Suzanne Ramsey (School Sport Expert) SGO's);Sion Williams (SW) (Marketing Expert); Mark Coups (Sport Expert);Kerry Stewart (Strategic Lead for Business Improvement); Julie Leasor (Strategic Lead for Sport & Physical Activity); Elizabeth Farrington (Public Health England Expert); Ron Odunaiya (Local Government Expert – Host Authority)	
APOLOGIES	Tom Smith (Sport Expert); Cllr Wendy Simons (Political Expert); Sue Wilkinson (SWilk) (Physical Education Expert)	
DISTRIBUTION	www.merseysidesport.com, Core Team Development Managers Sport England relationship officer	

AGENDA ITEM 1

TITLE: WELCOME, APOLOGIES AND INTRODUCTIONS

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
CJ welcomed everyone to the meeting	A. Apologies were given for TS, WS and SW		
CJ explained today's meeting will be a working session			

AGENDA ITEM 2

TITLE: MATTERS ARISING FROM PREVIOUS MEETING NOT ON THE AGENDA

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
 Action notes from previous meeting Matters arising from previous meeting include:- 	 Action notes agreed as a true record from previous meeting of the 8th February 2016 Skills & experience analysis will be 	JS	Summer 2016
 a. Mentoring matrix – board members and team. JS thanked the BM for contacting MSP for volunteering to mentor. b. Active People and physical activity – trends. KS gave an overview of the earlier findings from 10 years of active people data. See appendix A. Following a healthy discussion the below points were highlighted:- 	produced matching BM with team members		2010
 Need to create a retention model based on the data that changes with ages/ gender Having an understanding of the barriers; e.g. 35+ how do we transition them from football to playing golf? RO advised LCC are working on behavioural change and understanding, Communication/ marketing MSP could have a look at the work as wouldn't want this duplicated 	 Active People and physical activity – trends analysis to be provided for next board meeting 	κs	10.05.16
 c. Impact V's Resources – Task commenced d. Investment per head – Task commenced, however, awaiting Liverpool City Council (LCC) finance on what can be collected. Once information received from LCC, DB will take this forward with Heads of Service within Merseyside on MSP Board's behalf. 	 Impact V Resource task to be provided at next board meeting Investment per head – up date 	JS/KS	10.06.16
e. CYP Data and Information – Pilot of 'Me and My Lifestyles' with approx. 30 schools (primary & secondary) by end of June 2016. This will provide useful intelligence around PE, School and community sport.	 Work through the Strategic group for children and young people 	KS/CD	

AGENDA ITEM 3

TITLE: MISSION, VISION, OBJECTIVES AND TARGETS

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
 Merscycide Sports Partnership - Stralegic Framework 2022 - working progress (user) Weine Weine Weine	 Any further feedback on the framework to be provided to <u>i.stephens@merseysidesport.com</u> Targets and associated outcomes to be presented in advance of next meeting 	BM JS	31.05.16 03.06.16

AGENDA ITEM 4

TITLE: INDEPENDENT APPRAISALS OF CSP'S

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
JS gave an overview of the purpose of the independent appraisals of CSP's which was to understand how CSP can support / add value to the outcomes of the Government Strategy "sporting futures" moving forward and the appraisal was not a review of past performance or role.	https://www.gov.uk/government/uploads/system/ uploads/attachment_data/file/486622/Sporting_F uture_ACCESSIBLE.pdf (Page 18)		
In groups of three, BM worked through the appraisal questionnaire providing there expert opinions.	 Notes from flip charts to provide a draft unified response to the questionnaire for reviewing by BM Feedback required Feedback reviewed Final response distributed to BM On line submission encouraged by BM 	JS BM CJ JS ALL	APRIL 2016

AGENDA ITEM 5

TITLE: GENERAL FEEDBACK/ AOB

DISCUSSION		OUTCOME /ACTION	WHO	DEADLINE
BB would like to see the Board have a financial breakdown, in the pack we have 2016/17 financial obligations.	Α.	Agreed on a financial update every quarter- will be at meeting in June		
LF would like BM to support and take part in the 'One You' Campaign- "How are you?"	в.	HTTPS://WWW.NHS.UK/ONEYOU#KWB8 CEFV6JKTVYSE.97 – link to campaign		

Next Meeting: 10th June 2016 0930-1230 Partnership for Learning