

<ul style="list-style-type: none"> • Should future plans continue to target young people? • Funding, some LAs didn't get allocated their 50% of funding. • PJ how do you decide which ones are core ones. JL used Knowsley as an example to clarify. • Remaining funding, do we stick with the geographical area? • RO is alarmed by the volume of poor plans received and this must be addressed by everyone involved. • DB suggests the leads for Sportivate from each LA should be brought together to discuss the future, it could be an opportunity to learn from peers. • DS need to be careful that we don't rule out a really good plan because a sports club for example might not be that good at producing plans. • RO what is the plan to get the message out? JL all have been offered 1:1s and all partners were brought together to ensure they understood. • DS what are we doing about reviewing the quality of delivery? JL go out to partners to check quality, site visits, check they delivery what they said they would in the plan. All the outcomes of this will be considered when allocating future funding. 	<ul style="list-style-type: none"> ➤ To summarise MSP BOARD AGREED: ➤ agree to change in process ➤ Consistent message needs to be that plans must be of high quality. ➤ Agreed 16+ up to 25, with flexibility. ➤ Gender, ethnicity etc remain the same not an issue. ➤ Remaining funding to be allocated to the quality plans. 		
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AGENDA ITEM 4

TITLE: BEFIT4BABY1:1

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
<p>BEFIT4BABY</p> <ul style="list-style-type: none"> • JL provided update on the project, commissioned by Sefton PCT off the back of the 0-5 campaign. Aim of the project was to target the large number of pregnant women in the overweight and obese brackets. Move away from the 'put your feet up and eat for two' belief and stress physical activity during pregnancy is a good thing. Midwives were a bit frightened and unsure of what to recommend. Targeting the morbidly obese BMI over 34, under 25s and then up to 44 year olds. • Train the trainer sessions to train those who train midwives. • Felt it was important to produce something for women to take away, key cards produced to add to their existing ones about smoking etc • Project finished last year and Sefton are now looking at how they can use the branding to continue to promote physical activity. • Suggest follow up survey to see if they have continued the physical activity, are they accessing mother and baby activities? • Liverpool Public Health, JL is currently arranging to meet with them. • DB can you circulate evaluation report? • DB it's a good income generator. • RO get it on the agenda at the public health meetings and talk about the 0-5 project. 	<ul style="list-style-type: none"> ➤ circulate evaluation report 	<p>JL</p>	<p>ASAP</p>

AGENDA ITEM 5

TITLE: 1:1 REVIEWS WITH LOCAL AUTHORITIES

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
<p>JS distributed summary document of meetings with all 6 local authorities. ST and Ben Williams from Sport England attended. Feedback from LAs is they found the meetings very useful.</p> <ul style="list-style-type: none"> • Referred group to page 5, 3 of the other LAs want to embrace what Liverpool have done working with Dr William Bird etc. • 3 of the 6 wanted to improve the recording and use of social and economic data. • 5 out of 6 want to work on advocacy, putting our best foot forward, what are we proud of in Merseyside? • 6 are doing a facility strategy which could come together as a Merseyside document. • Data and insight very strong but everyone wanted to focus on different areas. • JS needs to identify what is free as part of research and insight and what is a chargeable piece of work. Thinks there are a lot of consultants charging a lot of money for something MSP could do more effectively and efficiently • Not having a marketing officer (currently recruiting) has resulted in not being able to do things such as pull together the 'ThisGirlCan' 	<ul style="list-style-type: none"> ➤ Identify levels of research and insight services available to partners – fee paying and non fee paying options 	<p>JS</p>	<p>JULY 15</p>

<p>information into a one stop shop. It was promoted but not to its full potential.</p> <p>Generic Feedback from Reviews</p> <ul style="list-style-type: none"> MSPB and Core Team could have a stronger partnership with police commissioner and Cultural forum. Need to look at the structure of MSP Board, this is already on the agenda later. Potential restructure of MSP team, each LA wanted a senior member of the team regularly working with sports development teams. <p>Board thanked Chair, Sport England and Director for providing a comprehensive up date. No further questions or observations from MSP Board</p>			
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AGENDA ITEM 6

TITLE: DISCRETIONARY RATE RELIEF FOR SPORTS CLUBS

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
<ul style="list-style-type: none"> BB gave overview of changes regarding discretionary rate relief. Clubs are concerned that LAs are going to reduce the amount of discretionary rate relief. DB explained the position regarding each local authority and their proposals. He will provide a detailed document for issue with the action notes, however the basic detail is as follows: <ul style="list-style-type: none"> Halton give 20% for all clubs, proposing reduction to 15% Knowsley don't give any Liverpool don't but will take applications Sefton give 20% for all clubs, reviewing rate at moment St Helens give 20% to clubs who are accredited with them or NGB Wirral give 20% to all clubs <p>Board members thanked DB for a comprehensive report on the current state of play</p>	<ul style="list-style-type: none"> Email jo schumann document to circulate with action notes 	DB	ASAP

AGENDA ITEM 7

TITLE: REPORTS

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
<p>1. Executive Directors – Refer to the report distributed prior to Board meeting</p> <p>Key points highlighted:-</p> <ul style="list-style-type: none"> Proposing 2 strategic groups <ul style="list-style-type: none"> Children and Young People (0-25) – established however very much in infancy stages with a supporting Merseyside Young People's forum coming from youth parliaments where they exist. Adults (26+ focus) – to be established over next 3 months Governance Review <ul style="list-style-type: none"> PJ would like to clarify the accountability, roles and responsibilities of MSP Board Members in terms of finance as referred to in the Sport England performance reporting. JS explained the role of the Executive Directors group in terms of Governance and Financial accountability as a hosted CSP, However acknowledged under the MSP board membership review and recruitment process all this will be reviewed and is very comfortable with sharing information to be kept updated. DS would like to go through all the criteria about how MSP Board perform and see if they could do better. Definitely worth spending a couple of hours on. New posts JS gave summary of applications received so far. Asked for the board to share the details of the new posts but be honest and filter those not suitable. <ul style="list-style-type: none"> Review the membership of the board. Did agree that 2 terms of 3 years was suitable. Distributed details of current membership. <ul style="list-style-type: none"> There are 7 board members coming to the end of their 2nd 3 year term 	<ul style="list-style-type: none"> To gather recruitment packs from CSPs To produce a comprehensive recruitment pack and timeline for existing board members to consider, shape and agree To recruit group membership based on skills and experience in line with MSP Board recruitment process, with clear roles and responsibilities in line with good governance <ul style="list-style-type: none"> Board, Executive Directors CYP, Youth Forum, Adults 	<p>JS</p> <p>JS/ST /RO</p> <p>JS/ST /RO</p> <p>JS/CD /JL</p>	<p>MAY 15</p> <p>MAY 15</p> <p>SEPT</p> <p>SEPT</p>

<ul style="list-style-type: none"> ➤ 2 coming to the end of their first term of 3 years ➤ Do not want to lose the skills and expertise of the group ➤ Proposes that when board members are coming to the end of their terms they would consider joining one of the other groups such as strategic group ➤ Could consider open adverts for new board members. Opportunity to shape the board, we have 2 NGBs for example but do we need 2? ➤ Need to move to an independent chair (identify definition of independent) ➤ PJ SE guide suggests new members have terms of 4 years. JS the audit guidance suggests 2 x 3 ➤ All members need to think about how we encourage new members to join and the mix of skills talents required. Propose for May meeting to bring what the board should look like if people could give their ideas in before that. PJ their college have a search committee to go out and find people to present to the board. ➤ ST thanks those who have committed many years of service. Would like to think others will remain to work with MSP as he plans to. He will step down as chair at September meeting. He would like to move on to the strategic group for 0-25. <p>➤ Risk Assessment – risk register provided in advance of meeting to board members. JS highlighted new areas – they included:</p> <ul style="list-style-type: none"> ➤ Introduced directional lines to identify the travel ➤ No significant shifts ➤ Due to upcoming election, there is a commitment to CSPs <p>➤ Operational Group</p> <ul style="list-style-type: none"> ➤ SR – Gerry Wigglesworth has resigned. MSP Board would like to thank GW for his contribution and impact. ➤ 17 competitions this week, run alongside a gala week for Liverpool ➤ Prior to the Summer School Games from the six boroughs across Merseyside a total of 555 level 2 competitions took place with 2285 young leaders supporting these competitions and 31,206 participants. ➤ Engagement of 33,491 young people in the School Games programme. ➤ 377 level 2 competitions have been identified on the Schoolgames website for the Autumn term ➤ 521 schools across Merseyside are registered on Yourschoolgames web site (83%) 190 schools have achieved Games Mark in 2013/14 ➤ 386 young people have been registered to be part of a Leadership Academy 2014/15. ➤ 380 have been deployed into role to support School Games competitions (90%) ➤ Has been to lots of this week's games, there is an issue with schools who qualify and then don't attend the L3 event. They would appreciate the help of MSP Board to help eradicate this issue. Some schools have been out 4 times this week as they have been so successful. There is a cost involved with transport, cover staff. However, the impact of not turning up is huge. ➤ Took place across various venues, hard to organise logistically, FireFit was a new venue and it was fantastic, 2 courts with spectator capacity. ➤ MSP staff have been fantastic, branding plans, traffic management plans the details have been superb. Thanks to Calum Donnelly in particular. ➤ JS the support from Liverpool and Everton ladies football was brilliant, their press release was great. SR the winners, St Paul's got to be mascots at the Liverpool Ladies match the following day. ➤ ST this was one event and is now 2 events over multiple sites and has grown immensely. The funding is secure until April 2016. Board need to watch this closely, what SR has just described needs to remain; it is too important to lose. ➤ Do not think there is any political party who want to damage school sport. ➤ SR would like to mention the support from NGBs and clubs who help make it happen. ➤ 	<ul style="list-style-type: none"> ➤ Board members noted risk assessment ➤ agreed: the quality and size of the event needs to be maintained 		
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AGENDA ITEM 8**TITLE: ITEMS FOR NEXT MEETING**

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
<p>MSP Board agreed the following items for the 22nd May 2015 agenda</p> <ul style="list-style-type: none"> • Role of the Board and strategic functional action groups – in line with MSP Strategy 2012 -2017 • Membership recruitment process • Satellite club programme up date • Improvement – MSP balance score card 	<p>Format of the meeting to be produced</p> <p>Board agreed that to enable more time to be given to these items no report updates will be required for this meeting</p>	<p>JS/ST</p> <p>JSCH</p>	

AGENDA ITEM 9**TITLE: SHARING GOOD PRACTICE**

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
Sharing good practice	NONE TO REPORT		

AGENDA ITEM 10**TITLE: FUTURE DATES FOR DIARY**

DISCUSSION	OUTCOME /ACTION	WHO	DEADLINE
<p>Future date and venue</p> <p>MSP Board Meeting</p> <p>Date and Venue of next meetings:</p> <ul style="list-style-type: none"> • Friday 22nd May 2015 9.30 till 12 followed by light lunch • Friday 18th September 2015 9.30 till 12 followed by light lunch • Friday 4th December 2015 9.30 till 12 followed by light lunch <p>Merseyside Sports Partnership, Unit 1 Dakota Business Park, Skyhawk Avenue, Garston L19 2QR</p> <p>ST closed the meeting by offering thanks to all for a productive meeting.</p>		ALL	