

## Merseyside Sports Partnership Board

Date	17 <sup>th</sup> May 2013 9.30am start – 12 noon finish followed by lunch		
Venue	Merseyside Sports Partnership Office, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool L19 2QR Telephone: 0151 427 3826		
	Agenda items	Actions required	Whom
1	Welcome, Apologies and Introductions		Chairman
2	Declaration of conflict interest		All
3	<p>Action notes from previous meeting of 22<sup>nd</sup> February 2013 and Matters Arising (not on the agenda)</p> <ul style="list-style-type: none"> <li>• Customer satisfaction results</li> <li>• Staff engagement and satisfaction results</li> <li>• Board development day / stakeholder conference (sport, education and health)</li> <li>• St. Helens and Green bank Sports Academy satellite club / access to schools pilot up date</li> <li>• HE advisor position</li> <li>• Coach Education Funding</li> <li>• Skills &amp; Experience audit of Board Members via 1:1 meetings</li> <li>• Legacy Announcement on School Sport</li> </ul>	Updates required	JS JS JS DB/GK JS DB ST JS
3	<p>Forward opportunities &amp; challenges:-</p> <ul style="list-style-type: none"> <li>• Horizon scanning</li> <li>• Risk Management</li> </ul>	Risk register tabled Report tabled	All JS
4	Strategic overview of National Governing Bodies of Sport	Presentation	Calum Donnelly
5	<p><b>Reports</b></p> <ol style="list-style-type: none"> <li>a. Executive Directors</li> <li>b. Education and Community Group (in particular strategic education-community action group)</li> <li>c. Physical Activity</li> <li>d. Workforce</li> </ol>	Tabled Tabled Tabled Tabled	Jean S Dave S/ Calum Julie L John B
6	Merseyside Sports Foundation	Up date	John Bell
7	Sharing of best practice		All
8	<p>Date and Venue of Next Meeting:</p> <ul style="list-style-type: none"> <li>• Friday 20<sup>th</sup> September 2013 – 9.30am – 4.00pm (Development day) – venue to be confirmed</li> <li>• Friday 6<sup>th</sup> December 2013 – 9.30am @ MSP Offices</li> </ul>		Chairman
9	<p>Events for diary</p> <ul style="list-style-type: none"> <li>• Merseyside Summer School Games – 5<sup>th</sup> July 2013, Wavertree Sports Complex</li> <li>• Merseyside Future Champions Dinner - 29<sup>th</sup> November 2013, Adelphi Hotel</li> </ul>		