

## Merseyside Sports Partnership Board

Date	<b>17<sup>th</sup> October 2014, 9.30am start – 12 noon finish followed by lunch</b>
Venue	<b>Merseyside Sports Partnership Office, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool L19 2QR Telephone: 0151 427 3826</b>

### Agenda

	Areas of discussion	Papers/notes Attached for consideration	Whom
1 5 Mins	Welcome, Apologies and Introductions		Chairman
2 5 Mins	Declaration of conflict interest	To be declared at meeting	Chairman
3 30 Mins	Matters Arising / Actions from previous meeting as of 23 <sup>rd</sup> May 2014 (not on the agenda) <ol style="list-style-type: none"> <li>1. Sport England on site audit conducted by Moore's Stephens</li> <li>2. Children and Young People strategic group</li> <li>3. National Bench marking – customer satisfaction survey</li> <li>4. Primary Premium guidance documents</li> </ol>	Update / progress  Distributed at meeting - signed off document – CONFIDENTIAL FOR BOARD MEMBERS ONLY Update Distributed at meeting  Displayed at meeting	JS  ST  JS  JS
4 20 mins	Policy document annual review, amendments and approval from Board Members <ol style="list-style-type: none"> <li>1. Memorandum of Understanding and Cooperation</li> <li>2. Child Protection and Welfare policy</li> <li>3. Equality statement</li> <li>4. Management of Risk Policy</li> <li>5. Membership of MSP board</li> </ol>	Attached documents: Changes highlighted on document Changes highlighted on document No changes No changes Review discussion	JS JB / AW   ST
4 20 Mins	MSP "Taking Part" target by 2017	Proposal	JS/KS
5 15 Mins	Workplace challenge	Presentation	JL
6 30 Mins	<b>Reports</b> <ol style="list-style-type: none"> <li>a. Executive Directors – performance agreement</li> <li>b. Workforce</li> <li>c. Physical Activity</li> <li>d. School Games operational group – (inc School Games data – Level 3)</li> </ol>	Attached* Attached * Attached * Presentation	JS JB JL SR
7 5 Mins	Agenda items for 5 <sup>th</sup> December meeting <ol style="list-style-type: none"> <li>1. Merseyside Sports Foundation business plan 2014-2018</li> </ol>		All JB
8 5 Mins	Date and Venue of Next Meeting:	5th December 2014	Chairman

*\*Board members to read in advance of meeting and prepare any questions for the meeting if appropriate linked to the reports.*

**Dates – Merseyside Future Champions Dinner – Friday 28<sup>th</sup> November 2014**