



Merseyside Sports Partnership Board

Date	20th September 2013, 9.30am start – 12 noon finish followed by lunch
Venue	Merseyside Sports Partnership Office, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool L19 2QR Telephone: 0151 427 3826

Agenda

	Areas of discussion	Papers/notes Attached for consideration	Whom
1	Welcome, Apologies and Introductions		Chairman
2	Matters Arising / Actions from previous meeting as of 17th May 2013 (not on the agenda) <ol style="list-style-type: none"> 1. Customer Satisfaction 2013-2014 2. Merseyside wide conference 2014 3. HE Advisor 4. Engagement with MP's across Merseyside 5. Engagement with elected members across Merseyside 		Appropriate member
3	Declaration of conflict interest	Recorded for minutes	Chairman
4	Forward opportunities & challenges:- <ul style="list-style-type: none"> • Horizon scanning • Risk register for period May – September 2013 	Tabled	All Jean Stephens
5	Policies <ol style="list-style-type: none"> a. Management of Risk Policy – Annual review and approval b. Equality Policy – Annual review and approval c. Child Protection Policy – Annual review and approval d. MOU – Annual review and approval e. Membership of group – annual review and approval f. Annual self assessment board members skills and experience audit 	Tabled Tabled Tabled Tabled Tabled Distributed with agenda	Jean Stephens Members to complete
6	Reports <ol style="list-style-type: none"> a. Executive Directors (including annual report 2012-13) b. Education and Community Group (including occupancy levels for FE across Merseyside) <ol style="list-style-type: none"> a. School Games operational group b. Strategic group c. Physical Activity d. Workforce 	Tabled Tabled / verbal Under review Tabled Tabled	Jean Stephens Dave S / Calum D Suzanne Ramsey Stephen T Julie Tierney / Julie L John Bell
7	Merseyside Sports Foundation	Verbal up date	John Bell
8	Any Other Business / Sharing of best practice <ol style="list-style-type: none"> 1. Merseyside Future Champions Dinner - 29th November 2013, Adelphi Hotel 		
9	Date and Venue of Next Meeting: Friday 6 th December 2013 – 9.30am @ MSP Offices		Chairman