



MSP - Advisory Board (MSPAB)
 Thursday 17th October 2019 9.30am - 12.30pm (light lunch provided)
 Firefit Toxteth

	What	Lead	Reference points	Action Required
1	Introduction a. Welcome, apologies and introductions b. Matters arising from the last meeting – Action Log	CJ CJ	N/A	Record attendance / apologies Agree action notes are a true record
2	Declarations of interest	All		Record any declared interest in the meeting agenda
3	Governance Arrangements a. MSP Management of Risk Strategy b. MSP Balanced Scorecard c. Function Update - 3 highlights and 3 opportunities from each function d. MSP Board Balanced Scorecard e. Financial Update f. Policies – Safeguarding; Equality, Diversity and Inclusion g. External Board Evaluation Requirement to comply with Sport England Tier 3 Governance	TD TD LT TD KS TD TD	Table at meeting Table at meeting Table at meeting Table at meeting Table at meeting Table at meeting	Review and approve Review and approve Celebrate Successes Review and approve Review and approve Review and approve Information at this stage
4	Directors Update a. Key findings from first two months in role including why we have chosen our priorities	TD	Presentation	
5	Our 7 Priorities a. Check and challenge from Board – are they the right 7 priorities? Any input on next steps? b. Board involvement – individual and collective support from Board Members	LT LT	Q&A Workshop	Approve or Ammend Agree on Roles and Support



	AOB a. Discussion for keeping or changing start time for future board meetings. b. Results from Survey Monkey regarding frequency of Board Meetings?	SWILK CJ	Table at the meeting Table at the meeting	Review and approve Review and approve
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