



MSP - Advisory Board (MSPAB)
 Thursday 6th February 2019 9.15am – 10.15am
 Storefirst (Liverpool Estuary, Estuary Banks, Speke, Liverpool L24 8QR)

1	Confidential Agenda Item – Board Members Only	BMs	Table at Meeting	
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Thursday 6th February 2019 10.30am - 12.30pm (light lunch provided)
 MSP Office (Unit 1 Dakota Business Park, Skyhawk Avenue, Garston, L19 2QR)

	What	Lead	Reference points	Action Required
2	Introduction a. Welcome, apologies and introductions b. Matters arising from the last meeting – Action Log c. Ron Odunaiya	CJ CJ CJ	N/A	Record attendance / apologies Agree action notes are a true record
3	Declarations of Interest	All		Record any declared interest in the meeting agenda
4	External Board Evaluation a. To review both proposals and agree which company to use b. Scope the project and agree proposed dates	TD CJ	Pre-read Table at Meeting	Approval Discussion and approval
5	Active Workplace a. Update of Active Workplaces (direction of travel) b. Liverpool Active Workplaces c. Support needed from Board Members	DW DW DW	Table at meeting Table at meeting Table at meeting	For information For information Agreed action for board support.
6	Governance Arrangements a. MSP Management of Risk Register	TD	Pre read	Approve



	b. Finance Update	KS	Pre-read	Information and Recognition
	AOB a. Improvement workshop – forward visibility from Tom	TD	Table at meeting	For information