**MSP Declaration of Interests Form**

# ***NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

1. **Introduction**

In order to avoid a conflict of interests in discharging their responsibilities, officers of the Board, staff and key volunteers are being asked to record **any information on their membership of, or involvement with** related organisations and other registered companies with a focus on Sport and Physical Activity.

Details are also required for immediate family (spouse/partner, children and parents).

Please complete the following pages and sign the declaration.

Once received, this information will be held at the registered office. All declared interests will be reviewed by the Chairman and Director and brought to the attention of the Board Members

2. **Membership of, or involvement with,** related organisations and other registered companies with a focus on Sport and Physical Activity.

Please provide full details of any memberships or involvement (e.g. employee of sports related organisation, director of a company, trustee of a charity,) which are current or have expired in the last five years.

| **Self or Immediate Family Member** | **Name of Organisation** | **Nature of Involvement** | **Current or expired?** |
| --- | --- | --- | --- |
|  |  |  |  |

3. **COMMERCIAL INTERESTS**

These would include commercial interests in companies owning, operating or providing sports facilities or related services such as equipment sales, promotional companies. Please provide details of any involvement that are current or have occurred in the last five years.

| **Self or Immediate Family Member** | **Name of Organisation** | **Nature of Involvement** | **Current or expired?** |
| --- | --- | --- | --- |
|  |  |  |  |

1. **RECORDING OF INTERESTS**

When a conflict does occur during the course of carrying out your duties it is your responsibility to openly declare it to the meeting you are attending. This will be accurately recorded in the minutes of that particular meeting in accordance with the memorandum of understanding and cooperation.

1. **DECLARATION**

I confirm that to the best of my knowledge and belief, the information given above is correct and complete.

I undertake to update this record if and when any changes take place.

Name in full: ………………………………………………………………

Signature: ………………………………………………………………

Date: ……………………………………………………………..

Please return this form to [admin@merseysidesport.com](mailto:admin@merseysidesport.com)