

MSP Board Meeting

Venue: MSP, Business First, Building B, 23 Goodlass Road, Speke, Liverpool L24 9HJ

24th April 2024 2.00pm - 4.00pm

	What	Lead	Reference points	Action Required / Papers shared
1	Welcome, Introductions, Apologies, Declarations of Interest	CJ		
2	Reminders: <ul style="list-style-type: none"> • Welfare and Safety to be considered in decision making at today's meeting • Impact on stakeholders, wider society and the environment to be considered in decision making at today's meeting 	CJ		
For Decision				
3	Liverpool City Council Representation	CL/JB		
4	Board evaluation discussion <ul style="list-style-type: none"> a) Discussion on MSP Board Self-Reflection Appraisal. b) Discussion on skills and performance and agree implementation plan to take forward 	CJ		1. Agree plan to take forward
5	Chair and Board Members Recruitment	Board		1. Board discussion, agreement and plan to replace outgoing Board members.
5	Membership of Audit Committee and Nominations Committee	Board		<ol style="list-style-type: none"> 1. Nomination of Board Member to Nominations Committee. 2. Nominations Committee Terms of Reference. 3. Discuss Sport England's comments regarding it being best practice to not have the Chair and Head of MSP as members of the Audit or Nominations Committee 4. Nominate additional members to both groups.
6	Governance documents for review and approval: <ul style="list-style-type: none"> • Business Continuity Plan (update only, no papers) • Board Paper Cover Sheet • Welfare and Safety Role 	JS/CD		<ol style="list-style-type: none"> 1. Papers shared: <ol style="list-style-type: none"> a) Board Paper Cover Sheet b) Welfare and Safety Role c) Board Member Role Description

	For Information			
7	Finance Update	JS		1. Papers to follow.
8	CEO Update	JB		
9	AOB Future date setting.	Board		Please set all dates for the coming year.
10	Has there been any change in risk as a result of decisions made at today's meeting	Board		Update Risk Register accordingly